



West Side Health Care District

119 Adkisson Way Taft, CA 93268 (661) 765-7234

PERSONNEL COMMITTEE MEETING

Wednesday, July 6, 2022, at 3:00pm

1. CALL TO ORDER

The meeting was called the meeting to order at 3:09pm. Those present were:

Adele Ward	Vice President
Jan Ashley	Board Member
Ryan Shultz	Executive Director
Robyn Melton	Clerk of the Board

2. PUBLIC INPUT

None

3. REVIEW/RECOMMENDATION TO BOARD, STAFF CURRENT RATES OF PAY AND RECOMMENDATION ON PROPOSED COST OF LIVING RAISE FOR STAFF

The Committee reviewed the proposal, and after discussion, the Committee is prepared to recommend to the Board at the regular Board Meeting of July 28, 2022 that the District approve a 7% cost of living raise to staff members. The total amount is in the approved 2022/2023 budget. The annual cost is approximately \$136,853.00.

4. REVIEW/APPROVE EMPLOYEE HANDBOOK UPDATES TO SECTION 4 DRESS POLICY: DRESS CODE GUIDELINES

The Dress Code and Appearance Policy in the Employee Handbook was reorganized, and additions were made to clarify the policy. The Personnel Committee approved the changes to the Employee Handbook. The new handbook guidelines go into effect on August 1, 2022.

5. COMMITTEE MEMBER INPUT

None

6. CLOSED SESSION

The Committee did not enter into Closed Session.

7. ADJOURNMENT

Being no further business, a Motion was made to Adjourn. The meeting was adjourned at 3:51pm.

Respectfully Submitted:


Adele Ward, Committee Member